

## Excellence and Accountability Nomination Form

Any employee or hospital client may nominate a Diamond Healthcare Corporation employee, team or non-Diamond employee who works in a Diamond program to receive recognition in one of the categories listed below.

The Committee will review all nominations and will select a recipient(s) within each category to be honored. The nominator does not have to be a Diamond employee, but must be someone who has worked closely with the nominee, has an in-depth knowledge of the nominee's contributions in the area for which they are being nominated, and who is willing to be contacted by the Committee for verification.

**Timeline:** Nominations will be accepted through January 31, 2018 with the demonstrated action taking place in calendar year 2017. Please email this completed form to [nominations@diamondhealth.com](mailto:nominations@diamondhealth.com) or fax to 804-782-2286, Attn: Employee Recognition Committee.

### Nominee Information

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Nominee \_\_\_\_\_

Nominee Title \_\_\_\_\_ Program \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Please check the box next to the category for which you are submitting this nomination.

#### Excellence and Accountability in:

- Quality Care
- Ethical Conduct
- Financial Stewardship

### Description of Accomplishment

Please include a specific description of demonstrated actions which resulted in enhanced operations/clinical care, increased client satisfaction, improved performance, evidence of extraordinary innovation, or a special one-time contribution of measurable significance to Diamond’s values and mission.

The description of the accomplishment should include:

1. a narrative on the situation or environment before and after the described actions took place;
2. information on the direct impact to patients, clients or Diamond (such as patient satisfaction scores, quality metrics or data that exhibit successful implementation of process improvement projects, budgetary gain or neutrality, increase in Diamond services offered to the client, etc.); and
3. definitions of any terminology specific to the discipline, department or client.

For example, a nomination highlighting an initiative to improve throughput for behavioral health patients in a client hospital’s emergency department should include:

- The background or description of the problem that existed in the emergency department
- How the problem was identified
- Steps the nominee took to assess the situation
- The impact the initiative had on patient and staff satisfaction
- The departments or client leadership the nominee collaborated with on the initiative (Example: working with clinicians to increase onsite behavioral health crisis evaluation)
- Any efficiencies developed or employed (Example: elimination of redundant provider assessments within the emergency department)
- The results or outcome of the initiative once implemented (Example: reduction of patient boarding and associated savings)
- Any feedback from client on the initiative

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Submitted by: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*I hereby submit this nomination to the Excellence and Accountability Recognition Committee for the above named employee to receive recognition as indicated. I understand that only legible, complete nominations will be forwarded for review, evaluation, and selection of award recipients.*